



THIS AGREEMENT DOES NOT CONSTITUTE AN OFFER OF EMPLOYMENT.

GROUP NAME

PROJECT DESCRIPTION

DATE(S)

TIME

NUMBER OF PARTICIPANTS

GROUP CONTACT

TELEPHONE NUMBER

E-MAIL

STATE PARK OR HISTORIC SITE

I. THE PARK OR SITE

The Missouri Department of Natural Resources' Division of State Parks agrees to accept the project and the details given above and is expected to provide the following:

- Guidance regarding volunteer activities,
- Training for the volunteer project, if necessary, and
- A receptive work environment for the volunteers.

II. GROUP VOLUNTEER GUIDELINES

In signing this agreement, the group contact commits to the following Group Volunteer Guidelines:

- Volunteers agree to perform service without compensation and are not considered employees of the State of Missouri. The Department of Natural Resources' Division of State Parks does not provide worker's compensation.
- A responsible adult must accompany volunteers under the age of 18.
- **A copy of the Volunteer Activity Consent and Parental Approval Form must be given to the park or site for each volunteer under the age of 18.**
- The Division of State Parks accepts the service of all volunteers with the understanding that such service is at the sole discretion of the division. Volunteers agree that the division may at any time, for any reason, decide to terminate the volunteer's relationship with the division. Volunteers may at any time, for any reason, decide to sever the volunteer's relationship with the division. Notice of such a decision should be communicated as soon as possible to the volunteer's park contact. At any give time, the Division of State Parks may approve, deny or modify any volunteer's activity.
- Group volunteers must identify a group contact who is responsible for the safety and well being of group members. This person is responsible for:
 1. Providing coordination and supervision for group while volunteering,
 2. Ensuring all volunteers under the age of 18 are accompanied by a responsible adult,
 3. Ensuring all group members are familiar with the volunteer guidelines,
 4. Ensuring all volunteers adhere to department, division, and park rules and guidelines,
 5. Ensuring that all volunteers support the mission of the Missouri Department of Natural Resources and the Division of State Parks,
 6. Working with other division staff in a cooperative manner,
 7. Reporting any problems, issues, any and all injuries incurred by volunteers, which occur while volunteering, to division staff on a timely basis,
 8. Not allowing group members to attempt responsibilities for which they have not been trained or authorized,
 9. Ensuring the group exercises proper care in performing all volunteer activities, and
 10. Obtaining and submitting a signed Volunteer Activity Consent and Parental Approval Form for all group members under the age of 18.

By signing below, I acknowledge that I have read this form completely; I understand and agree to voluntarily accept the responsibilities, the risks and the privilege of participating in this activity. I further agree to release and hold harmless the Missouri Department of Natural Resources and its employees from any and all liability including injury or death, resulting from the volunteer's participation during the volunteer activities. I do not expect future compensation or favor for this group being volunteers.

III. AGREED TO: I have read, understand and agree to everything stated in the group Volunteer Work Agreement.

GROUP COORDINATOR/CONTACT

DATE

STAFF REPRESENTATIVE

DATE