

Outdoor Recreation Legacy Partnership Program (ORLPP)

Grant Application Information & Checklist

Applicant Information:

- Applicant Name
- Address
- Phone Number
- Point of Contact Name
- DUNS Number
- Project Name

This outline lists the required elements of the application and summarizes content for each scoring criterion. It is not necessarily expected that projects will check all the boxes.

Project Narrative: 10 pages

Overview - Development

- Street address
- Planned physical improvements
- Reason why development is needed
- New or rehab
- Types of resources, site features and constraints
- Current status of planning
- Timeframe for completion and open to the public

Overview - Acquisition

- Street address
- Description of property
- Reason why acquisition is needed
- New park or expansion
- Types of resources, site features and constraints
- Plans for development
- Status of acquisition

Improving Access & Addressing Deficiencies: 20 pts

- Improve/Create access to close-to-home recreation
- New or expanded types of rec opportunities
- Meets an identified rec need or deficiency

Improving Rec Service to Target Groups

& Providing economic benefits: 15 pts

- Uses and activities
- Low-Income
- Job opportunities
- Economic development opportunities
- Include statistics/demographics

Engagement & Participation: Who, How & When: 10 pts

- Efforts to engage community served by proposed project
- Partnerships: neighborhood groups, private orgs
- Evidence of support: public notifications
- Opportunities: meetings, comment periods

Innovation and Transformative Attributes (IF ANY): 10 pts

- Redevelopment/revitalization
- New or non-traditional partners
- Unique features in design
- Novel solutions to rec needs
- Affect or advance complementary and intrinsic benefits

Alignment with SCORP and Other Plans: 5 pts

- Meet priority need or goal of SCORP

Budget Narrative: 4 Pages

Viable & Reasonable: 10 pts

- Narrative & Table
 - Standard Form 424C
 - Use of ORLPP and Match funds
 - Overmatch
 - 5% Project Admin
 - 10% Design/Eng
 - 10% Contingency
 - State Indirect (if applicable)
 - No other federal dollars!
- Your budget is not required to have these costs, but if it does, please observe these limits!

Partner Support/Leveraging: 15 pts

- Match Types
- Amounts & sources
- ORLPP role in leverage

Project Location & Maps

- Locale including nearby recreation
- Proposed 6(f) Boundary Map
- Site Plans

Optional elements

- Letters of Support
- Photos

For States:

Letter of recommendation

- Advance SCORP

SF-424

- Meet priority need or goal of other recreation plans
- Meet priority need or goal of other local or regional plans

Project Readiness: 5 pts

- Timeline for scope of work, period of performance
- Benchmark activities
- Current use or condition to be discontinued/remedied
- Any existing non-outdoor rec / Non-public uses

Applicant & Partner Capacity: 5 pts

- Experience with LWCF or Similar Federal Projects & Awards
- Partners' roles & capacity
- Sufficient title and commitment to rec mgmt forever
- O & M Resource availability

(hat tip to Jean Ayers, Alaska DNR)