

2017 Grant Application Workshop

Land & Water Conservation Fund (LWCF)



MISSOURI
STATE PARKS

Missouri State Parks – a division of the Missouri Department of Natural Resources

Who ya gonna call?



The Grants Management Section

- Dawn Fredrickson, dawn.fredrickson@dnr.mo.gov, 573-751-0848
- Rebecca Young, rebecca.young@dnr.mo.gov, 573-522-8191
- OR, when in doubt, lwcf.rtp@dnr.mo.gov

LWCF Application and Application Guide

- <https://www.mostateparks.com/page/61215/land-and-water-conservation-fund-lwcf-grants>



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What is LWCF?

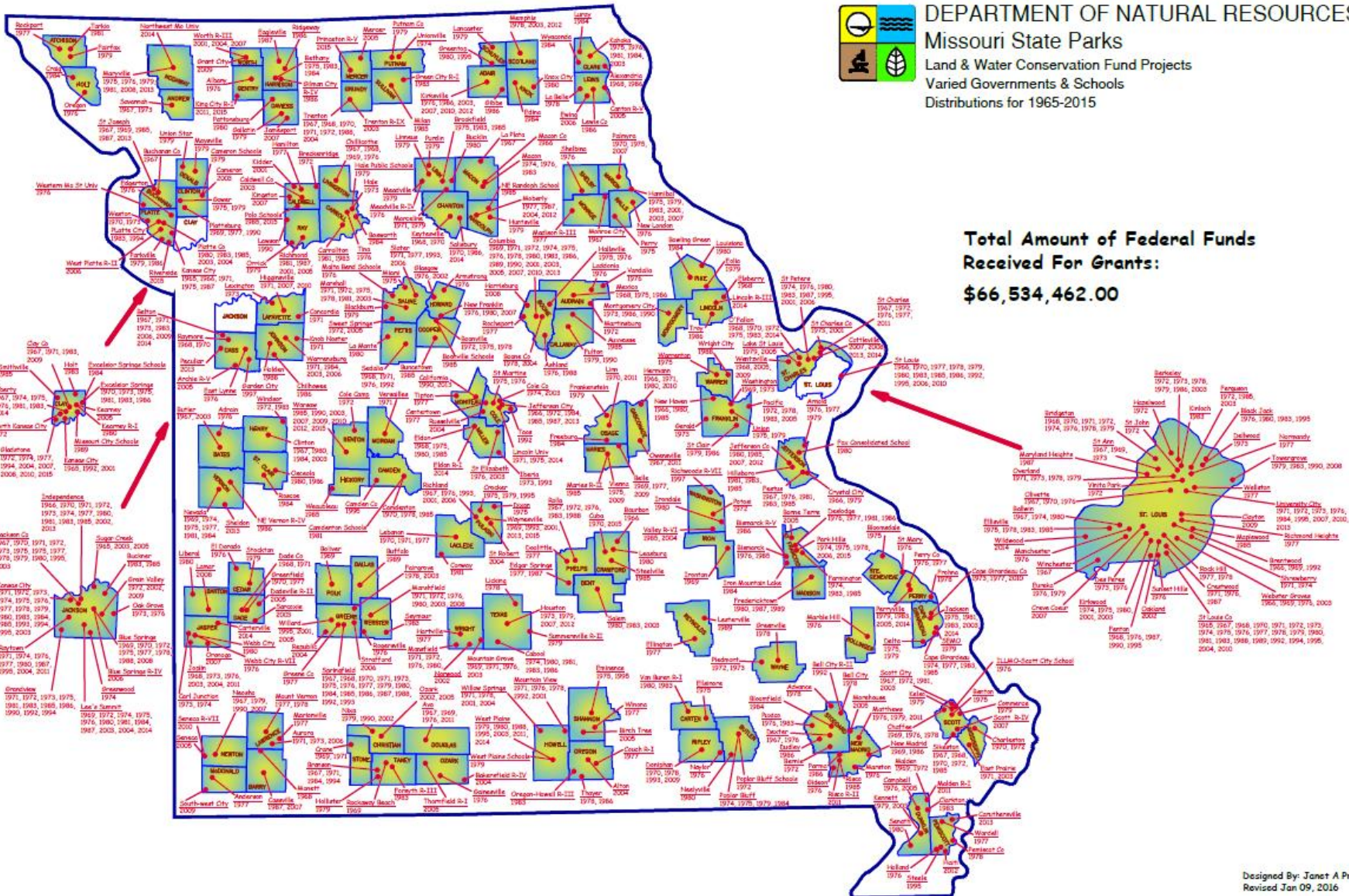
A federal pass-through grant that...

- ...was created in 1965 by the Land & Water Conservation Fund Act
- ...is administered at the federal level by the National Park Service
- ...is funded primarily through lease revenue from off-shore oil and gas drilling
- ...provides funds for the acquisition and development of public outdoor recreation areas and facilities

The Land and Water Conservation Fund protects America's parks...



In the 50 years that Missouri has had LWCF funding, over \$86 million total has been awarded. Of this, \$66.5 million has been awarded to communities and over 1,600 projects have been completed.





Who can apply?

- Local governments
- Public school districts
- Public universities



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Show me the money!

How does the funding work?

- It's a matching grant program
 - Federal share is a max of 50%
 - Applicant share is a minimum of 50%
 - Cash
 - In-kind contributions (labor, equipment)
 - Donations (labor, equipment, materials)
- It's a reimbursable program
 - Gotta spend some to get some
 - Up to four reimbursements for the life of the project
- The maximum amount that can be requested is **\$250,000 per sponsor**.
- The minimum amount that can be requested is **\$10,000**.



We anticipate Missouri's 2017 apportionment to be between \$1 and \$1.5 million.

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What projects are eligible?

- Acquisition of land or water for public outdoor recreation
 - New areas
 - Additions to existing parks and school sites
 - Multi-purpose projects where the public recreation area can be clearly delineated, and only the acquisition of the recreational area would be funded.
- Development of new facilities
- Renovation of existing facilities
- Combination of acquisition and development/renovation

**All projects must be maintained in
perpetuity for public use.**



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How do I apply?

- Attend a grant application workshop 😊.
- Complete the application.
- Submit seven copies of the application and supporting documentation to the Grants Management Section.
- Application packets must be postmarked by February 17, 2017.
- Submit your draft application to us by Feb. 3 and we'll give it a courtesy review.
- **Call or email us if you have ANY questions or aren't sure how to fill something out.**



KEEP
CALM
WE'RE
HERE TO
HELP



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What happens after I apply?

- The application packets will be reviewed by Grants Management Section staff and assigned fixed points to determine which projects will be submitted for Phase II review.
- In March, Phase II applicants will be asked to complete a Project Description/Environmental Screening Form (PD/ESF).
- Also in March, an internal review committee of park professionals will conduct the Phase II review and compile a list of recommended projects.
- In April, the Grants Management Section will conduct pre-approval site inspections of the recommended projects.
- The list of recommended projects will be sent to our Division Director for review and approval by the end of April.
- Recommended projects will be submitted to the National Park Service by June.
- Approved projects will be entered into the federal Grants.gov system in July.
- Notice of award letters, project agreements, and regret letters will be sent to the applicants by late summer.
- Applicants of funded projects will need to attend a mandatory grant administration workshop, to be scheduled in August or September.



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Important Notice

- Don't start any development activities or acquire property until signing the project agreement.
- Costs incurred before the agreement is signed and returned aren't reimbursable, except for planning and design costs (up to 10% of the grant award).




NOTICE
Thank you for noticing



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Grant Application Overview

 MISSOURI DEPARTMENT OF NATURAL RESOURCES
DIVISION OF STATE PARKS
LAND AND WATER CONSERVATION FUND CFDA 15.916
PROJECT APPLICATION (PAGE 1 of 10)

QUESTIONS 1-17: GENERAL INFORMATION (UP TO 10 POINTS)

DIVISION OF STATE PARKS USE ONLY
PROJECT #

1. NAME OF AGENCY OR ORGANIZATION REQUESTING GRANT FUNDS
ADDRESS
CITY

2. AGENCY DUNS NUMBER

3. APPLICATION PREPARED BY
APPLICATION PREPARED ADDRESS
CITY
STATE
ZIP
EMAIL ADDRESS

4. PROJECT CONTACT PERSON
PROJECT CONTACT ADDRESS
CITY
STATE
PHONE
ZIP
EMAIL ADDRESS
TITLE OF PROJECT CONTACT PERSON

5. US REPRESENTATIVE

6. STATE REPRESENTATIVE

7. STATE SENATOR
STATE
PHONE
ZIP

8. REGIONAL PLANNING COUNCIL
DISTRICT

9. PROJECT NAME
DISTRICT

10. PARK NAME OR SITE NAME (if different from project name)
DISTRICT

11. ADDRESS/LOCATION OF PROPOSED PROJECT SITE (if project is not located within city limits, include nearest city or town)
CITY
COUNTY

12. IS THE PROJECT LOCATION A CURRENT LWCF SITE?
 YES NO

13. ESTIMATED TOTAL PROJECT COST \$
TOWNSHIP, RANGE, SECTION
STATE
ZIP

14. THE PROJECT TYPE IS (PLEASE SELECT ONE)
 RENOVATION OF AN OUTDOOR RECREATION FACILITY THAT IS AT LEAST 20 YEARS OLD (10 points)
 RENOVATION OF AN OUTDOOR RECREATION FACILITY THAT IS AT LEAST 20 YEARS OLD AND CONSTRUCTION OF A NEW OUTDOOR FACILITY (10 points)
 LAND ACQUISITION AND CONSTRUCTION OF A NEW OUTDOOR RECREATION FACILITY ON PREVIOUSLY OWNED PROPERTY (8 points)
 CONSTRUCTION OF A NEW OUTDOOR RECREATION FACILITY ON PREVIOUSLY OWNED PROPERTY (8 points)
 LAND ACQUISITION FOR FUTURE DEVELOPMENT OF A NEW OUTDOOR RECREATION FACILITY (8 points)
LATTITUDE
LONGITUDE
GRANT FUNDING REQUEST (Maximum grant request is \$250,000 and minimum is \$10,000)
IF NO, WHAT IS THE TOTAL ACRES THAT WILL BE ENCUMBERED UNDER SECTION 10, ADVANCED? \$

MO 000-0000 (1/14/16)



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MISSOURI DEPARTMENT OF NATURAL RESOURCES
DIVISION OF STATE PARKS
LAND AND WATER CONSERVATION FUND CFDA 15.916
PROJECT APPLICATION (PAGE 1 of 10)

DIVISION OF STATE PARKS USE ONLY

PROJECT #

QUESTIONS 1-17: GENERAL INFORMATION [UP TO 10 POINTS]

1. NAME OF AGENCY OR ORGANIZATION REQUESTING GRANT FUNDS

This needs to be the agency requesting and administering the grant funds.

ADDRESS

CITY

STATE

ZIP

2. AGENCY DUNS NUMBER

3. APPLICATION PREPARER

This needs to be the person preparing the application, even if it's someone who doesn't work for the agency.

APPLICATION PREPARER ADDRESS

CITY

STATE

ZIP

EMAIL ADDRESS

PHONE

4. PROJECT CONTACT PERSON

This needs to be the person overseeing the project.

TITLE OF PROJECT CONTACT PERSON

PROJECT CONTACT ADDRESS

CITY

EMAIL ADDRESS

Also the person who needs to attend the mandatory administration workshop later this August.

What's in a Name?

This is the name that will be used on the project agreement and all future documentation.

9. PROJECT NAME Ex. "Memorial Park Aquatic Center Development, Phase I"			
10. PARK NAME OR SITE NAME (If different from project name) If project is located within an existing park or recreational area, list the name of the park or area here.			
11. ADDRESS/LOCATION OF PROPOSED PROJECT SITE (If project is not located within city limits, indicate nearest city or town)			
CITY		STATE	ZIP
COUNTY	TOWNSHIP, RANGE, SECTION	LATITUDE	LONGITUDE
12. IS THE PROJECT LOCATION A CURRENT LWCF SITE?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, WHAT IS THE CURRENT 6(F)(3) ACREAGE FOR THE ENTIRE SITE?	IF NO, WHAT IS THE TOTAL ACREAGE THAT WILL BE ENCUMBERED UNDER 6(F)(3) IF FUNDING IS AWARDED?
13. ESTIMATED TOTAL PROJECT COST	GRANT FUNDING REQUEST (Maximum grant request is \$250,000 and minimum is \$10,000)		
\$	\$		
14. THE PROJECT TYPE IS: (PLEASE SELECT ONE)			
<input checked="" type="checkbox"/> RENOVATION OF AN OUTDOOR RECREATION FACILITY THAT IS AT LEAST 20 YEARS OLD (10 points)			
<input type="checkbox"/> RENOVATION OF AN OUTDOOR RECREATION FACILITY THAT IS AT LEAST 20 YEARS OLD AND CONSTRUCTION OF A NEW FACILITY (8 points)			
<input type="checkbox"/> LAND ACQUISITION AND CONSTRUCTION OF A NEW FACILITY (8 points)			
<input type="checkbox"/> CONSTRUCTION OF A NEW OUTDOOR RECREATION FACILITY (8 points)			
<input type="checkbox"/> LAND ACQUISITION FOR FUTURE DEVELOPMENT OF A FACILITY (8 points)			

Figures should match the figures from the budget table in question 35.

Acreege should match the acreage listed on the 6(f)(3) boundary map.



15. IF THE PROJECT IS A RENOVATION PROJECT, PLEASE INDICATE WHEN THE PROJECT WAS INITIALLY CONSTRUCTED AND WHEN IT WAS LAST RENOVATED. IF THE PROJECT WAS CONSTRUCTED OR RENOVATED USING LWCF FUNDS, PLEASE INDICATE YEAR(S) AND PROJECT NUMBER(S).

If your project is for renovation:

- when was it initially constructed?
- when it was last renovated?
- were LWCF funds used? If yes, when and what LWCF project number or numbers (29-xxxxx)?

16. IF THE PROJECT IS AN ACQUISITION PROJECT FOR FUTURE DEVELOPMENT, PLEASE INDICATE THE ESTIMATED TIMEFRAME FOR WHEN DEVELOPMENT WILL BEGIN AND DESCRIBE FUTURE DEVELOPMENT PLANS. WILL THE FUTURE PROJECT BE COMPLETED WITHIN THREE YEARS FROM ACQUISITION?

If your project is to acquire land now and then develop in the future when funding is available:

- when will development occur?
- what are your development plans?
- can you get the development done within three years of acquiring the land?

17. PROVIDE A DETAILED PROJECT NARRATIVE. (Include specific information about what is being constructed, renovated and/or acquired, as well as anticipated timeframe of project from start to finish.)

Describe ALL aspects of the project that this grant will be funding:

- what's being constructed, renovated or acquired?
- is it a phase of a larger project?
- if so, what phase and what will be accomplished during this phase?
- is the project "shovel-ready," so that the project can begin as soon as funding is secured?
- can the project realistically be completed within the required two-year timeframe?



TELL ME EVERYTHING

Project need – sell it!



QUESTIONS 18-25: PROJECT NEED [UP TO 25 POINTS]

18. PLEASE DESCRIBE UNMET OUTDOOR RECREATION NEEDS WITHIN THE COMMUNITY AND EXPLAIN HOW THIS PROJECT WILL MEET

- will this project be meeting a need that is currently unmet in the community?
- will it be addressing a recreational deficiency?
- will it be creating a new park/outdoor recreational area?
- will it be significantly enhancing the quality of an existing park/outdoor recreation area by upgrading the infrastructure?
- are there no other parks or facilities in the area of comparable caliber?
- are existing parks or recreation areas inadequate to meet community needs?

19. WILL THIS PROJECT INTRODUCE A NEW OR UNIQUE RECREATION ACTIVITY IN THE COMMUNITY? IF SO, PLEASE DESCRIBE HOW. (Up to 3 points)

- will this project will be introducing a new facility or recreational activity?
- is it unique in other ways:
 - > does it re-purpose a blighted area?
 - > does it reclaim an area that was destroyed through a natural disaster?
 - > will it be developing a non-traditional recreation area such as an outdoor or experiential education classroom?
 - > will it make use of recycled or natural materials?
 - > what else?

20. PLEASE INDICATE THE SERVICE AREA THIS PROJECT WILL ENCOMPASS. (Select one)

- A SINGLE NEIGHBORHOOD
- MULTIPLE NEIGHBORHOODS

- AN ENTIRE COMMUNITY OR MUNICIPALITY
- MULTIPLE COMMUNITIES OR A REGION

IF THE PROJECT WILL SERVE MULTIPLE NEIGHBORHOODS OR COMMUNITIES, PLEASE DESCRIBE HOW.

- what neighborhood or neighborhoods will it serve? Be specific.
- what community or municipality will it serve? How? Is the community small, so that the park will serve the entire community?
- will it serve a region? How? For instance, will it provide ballfields that will be used by several community schools in the region?

21. IS THIS PROJECT WITHIN WALKING DISTANCE OF EXPECTED USERS OR WILL IT PROVIDE CONNECTIVITY TO OTHER RECREATION AREAS OR RESIDENTIAL/BUSINESS AREAS?
IF SO, PLEASE DESCRIBE HOW. (Up to 3 points)

- when completed, will this project be within .5-mile or a 10-minute walk from a nearby neighborhood?
- or within one mile if it will serve multiple neighborhoods or an entire community?
- will it connect or provide connectivity to other parks or recreation areas, schools, business districts, etc.?
- is it easily accessible by the intended users?



22. DOES THIS PROJECT PROVIDE OPPORTUNITIES FOR UNDERSERVED POPULATIONS, SUCH AS THE ELDERLY, MINORITY, LOW-INCOME, PHYSICALLY CHALLENGED OR OTHER SPECIAL POPULATIONS? IF SO, PLEASE DESCRIBE HOW. DOCUMENTATION REQUIRED. (Up to 5 points)

- will this project serve neighborhoods with significant populations of under-served groups that lack recreation opportunities?
 - > elderly?
 - > minority populations?
 - > low-income households?
 - > those with physical or mental challenges?
 - > other under-served groups?

Supporting documentation must be included with the application. The application guide provides a list of data sources.

23. PLEASE EXPLAIN IF/HOW THIS PROJECT WILL BENEFIT A BROAD RANGE OF AGE GROUPS AND USER TYPES. (Up to 3 points)

- will the project include elements that will appeal to a broad user base and/or multiple age groups?

24. PLEASE INDICATE WHETHER THE FUNDING FOR THIS PROJECT WILL MOSTLY PROVIDE ACTIVE RECREATION AMENITIES (such as playgrounds or sport fields) OR WILL MOSTLY PROVIDE SUPPORT AMENITIES (such as restrooms and lighting). (Up to 3 points)

- will the funding for this project primarily be used for active recreation facilities (playgrounds, walking tracks, sports fields, spray gardens, etc.)?
- or will the funding primarily be used for support facilities (such as restrooms or lighting)?

25. IS THERE AN URGENCY TO COMPLETING THIS PROJECT? FOR INSTANCE, WILL THIS PROJECT IMPROVE A SIGNIFICANT SAFETY ISSUE AT THE SITE OR IMPROVE ACCESS TO THE SITE? WILL THE PROJECT ACQUIRE LAND THAT WOULD OTHERWISE BE SOLD FOR OTHER PURPOSES, RESULTING IN A LOST OPPORTUNITY? WOULD THE PROJECT NOT OTHERWISE BE COMPLETED WITHOUT GRANT FUNDING? (Up to 3 points)

- will this project be addressing a public health and safety issue, an environmental concern, or a compliance issue with a local, state or federal requirement?
- is there a time-sensitive aspect to the project, such as a land sale needed to complete the project?
- will the project will be improving accessibility to the site or improving accessibility of facilities?
- would the project not otherwise be completed without grant funding?
- are there other concerns or issues that make completion of this project immediately expedient?





QUESTIONS 26-30: PROJECT PLANNING [UP TO 20 POINTS]

26. PLEASE DESCRIBE HOW THE PROJECT ALIGNS WITH A SCORP PRIORITY. (Up to 4 points)

- will the project fulfill a need listed in the Statewide Comprehensive Outdoor Recreation Plan (SCORP) for Missouri?
 - > <https://mostateparks.com/page/61215/land-and-water-conservation-fund-lwcf-grants>
 - > activities identified in the SCORP include bicycling, camping, walking, running/jogging, gardening, dog-walking, wildlife viewing, fishing, family gathering and youth-related activities
 - > facilities listed as priorities in the SCORP include community gardens, trails, outdoor aquatic facilities, campgrounds, target shooting sites, ATV/ORV riding areas, outdoor basketball courts, and sidewalks or pathways that link neighborhoods to parks and green spaces

27. IS THE PROJECT IDENTIFIED IN A LOCAL, SCHOOL, REGIONAL, COUNTY AND/OR PARKS COMPREHENSIVE PLAN, MASTER PLAN OR SPECIAL STUDY? IF SO, PLEASE INDICATE PLAN TITLE, YEAR IT WAS APPROVED AND A BRIEF DESCRIPTION OF THE PROJECT'S MENTION. DOCUMENTATION REQUIRED. (Up to 3 points)

- is the project listed as a need in a regional or local recreation master plan, capital improvement plan, or other land use management plan?
 - if yes, what is the name of the plan, what was the governing body that adopted or approved the plan, and when was the plan approved or adopted?
- **Supporting documentation must be provided.**** A copy of the relevant PORTION of the plan must be included with the application.

28. DID THE PROJECT SPONSOR SOLICIT PUBLIC OPINION CONCERNING THIS PROJECT WITH THE PAST SIX MONTHS? (Up to 5 points)

- NO (0 POINTS)
- YES (If yes, describe what methodology was used and provide the documentation outlined in the Supporting Documentation Checklist)

- did you hold public meetings, open houses, surveys, etc., to ask the public what they wanted?

****Supporting documentation is required.**** Copies of meeting minutes, advertisements, Facebook pages, survey results, etc., can be submitted.

SUMMARIZE THE FEEDBACK RECEIVED FROM THE PUBLIC AND HOW IT WAS DETERMINED THAT CONSTITUENTS WANT AND WILL USE THE PROJECT.

- what did you hear back?
- did your constituents tell you they wanted the project and will probably use it?
- were there any concerns or negative feedback?
- how will you address concerns?



29. DESCRIBE WHAT ENVIRONMENTAL FACTORS AND SUSTAINABILITY CONSIDERATIONS HAVE BEEN ADDRESSED OR WILL BE ADDRESSED IN THE PROJECT DESIGN. (Up to 5 points)

- what steps will you take to make sure this project avoids impacting historical/archaeological resources; threatened or endangered species; wetlands or streams; water and air quality; floodplains; farmlands; lands protected under 6(f)(3); etc.?
- will you be landscaping with native species?
- how will you prevent the spread of noxious or invasive species?
- will the project include any design features that will increase sustainability of the project, such as features that provide erosion control and minimize stormwater runoff?
- will the project incorporate unique design elements such as use of recycled materials or feature energy efficiency (such as timers or sensors, solar panels, rain barrels, etc.)?
- will the project use a smaller footprint (less concrete or asphalt or other impervious surface)?

30. DOES THE PROJECT EXCEED THE MINIMUM ADA REQUIREMENTS? IF SO, PLEASE EXPLAIN HOW. (Up to 3 points)

- will the project go beyond the minimum federal ADA requirements?
- will it be universally accessible?
- if so, how and what elements will the project be incorporating that meet universal design?

The application guide provides information and links to ADA standards for a variety of recreational facilities.



UNIVERSAL DESIGN

QUESTIONS 31-32: PARTNERSHIPS [UP TO 5 POINTS]

31. WILL QUALIFIED YOUTH CONSERVATION, SERVICE CORPS OR OTHER YOUTH ORGANIZATIONS BE INVOLVED WITH THE PROJECT? (1 point)

NO YES (If yes, indicate what group or groups and in what aspect of the project they will be assisting)





Only list partners or donors truly contributing in a tangible way. Do not list vendors promising discounts on materials. You may list vendors who will be donating materials or services.

32. LIST ANY CONTRIBUTING PARTNERS OR DONORS INVOLVED WITH THIS PROJECT AND THEIR INTENDED (accompany the application packet; see Supporting Documentation Checklist in the application guide.)

PARTNERS/DONORS	
A.	A.
B.	B.
C.	C.
D.	D.
E.	E.
F.	F.
G.	G.
H.	H.
I.	I.
J.	J.

Supporting documentation includes:

- Letters of commitment or intent to donate from donors/partners who are providing labor, materials or funding.
- Letters of intent to donate land.



**WE'RE HERE FOR
THE LONG HAUL.**

QUESTIONS 33-34: PROJECT COMPLETION AND LONG-TERM MANAGEMENT [UP TO 10 POINTS]

33. WHAT ASSURANCES CAN THE PROJECT SPONSOR PROVIDE THAT THERE IS ADEQUATE FUNDING AND MANPOWER TO COMPLETE THE PROJECT WITHIN TWO YEARS? (Up to 5 points)

- what assurances can you provide that your agency has the ability to complete the project within the two-year timeframe?
- do you have enough upfront cash to begin the project?
- do you have and enough manpower to finish the project?

****Supporting documentation includes a financial assurance letter from the agency and letters from donors and/or partners.****

34. PROVIDE A DETAILED POST-COMPLETION PLAN OF HOW THE PROJECT WILL BE MANAGED AND MAINTAINED IN PERPETUITY. (Up to 5 points)

- what's your long-term plan for maintaining the project in perpetuity?
- do you have enough funding and manpower?
- do you have a post-completion plan for ensuring the project is safe for public use, such as scheduled replacement of equipment that's reached its useful life?
- who will be performing routine maintenance?
- how often will safety and maintenance inspections occur?

QUESTION 35-37: PROJECT BUDGET ESTIMATE AND BUDGET DETAILS [UP TO 10 POINTS]

35. FOR EACH COST CATEGORY, FILL OUT THE BELOW BUDGET TABLE WITH THE GRANT AMOUNT REQUESTED AND THE MATCHING AMOUNT PROVIDED BY THE PROJECT SPONSOR AND/OR DONOR. (Use whole dollar amounts only. The minimum grant request is \$10,000 and the maximum grant request is \$250,000. The minimum match percentage is 50%.)

COST CATEGORY	GRANT REQUEST	MATCHING FUNDS		TOTAL PROJECT COST
		PROJECT SPONSOR	DONATION (by 3rd party)	
1. Labor	\$ 75,000	\$ 50,000	\$ 1,000	\$ 126,000
2. Materials	\$ 75,000	\$ 35,000	\$ 9,000	\$ 119,000
3. Land/Easement Acquisition	\$ 100,000	\$ 100,000	\$	\$ 200,000
4. Planning/Engineering/Environmental Review (≤ 10% of total project cost)	\$	\$ 35,000	\$	\$ 35,000
5. Signage	\$	\$ 5,000	\$	\$ 5,000
6. Equipment Use	\$	\$ 15,000	\$	\$ 15,000
7. Other (Please specify)	\$	\$	\$	\$ 0
8. Other (Please specify)	\$	\$	\$	\$ 0
9. Other (Please specify)	\$	\$	\$	\$ 0
10. Other (Please specify)	\$	\$	\$	\$ 0
TOTALS	\$ 250,000 (Not to exceed \$250,000)	\$ 240,000	\$ 10,000	\$ 500,000
MATCHING FUNDS TOTALS		\$ 250,000		



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Eligible Costs

Grant Request	Sponsor Match
<p>Labor – contract labor. Contract labor must be competitively bid, and prevailing wage is required.</p>	<p>Labor – in-house (current hourly wage) and volunteer labor. Volunteer labor should be valued at hourly rates paid for similar work in the area or at normal wage rate for skilled services.</p>
<p>Materials for development of recreation facilities and support facilities. Do not specify brand or specific vendor; must have quotes or be competitively bid, depending on cost threshold.</p>	<p>Materials for development of recreation facilities and support facilities. Do not specify brand or specific vendor; must have quotes or be competitively bid, depending on cost threshold.</p>
<p>Planning/Engineering/Environmental Review – can't exceed more than 10% of total project cost. Costs incurred up to 18 months prior to project approval can be reimbursed, with approval from GMS staff.</p>	<p>Planning/Engineering/Environmental Review – can't exceed more than 10% of total project cost. Costs incurred up to 18 months prior to project approval can be used as match, with approval from GMS staff.</p>
<p>Land/easement acquisition – LWCF can reimburse up to 50% of the cost (not to exceed the grant award) to acquire title or easement interest in real property. Acquisition must comply with the Uniform Act, as amended. Consult with GMS staff before acquiring property – additional documentation will be required.</p>	<p>Land/easement acquisition – fair market value of donated land may be used as match to the cost of developing outdoor recreation facilities, provided title is not taken prior to project approval. Donated land may also be used as match for other land acquisition, development or renovation costs identified in the project proposal.</p>
<p>Use/operation of equipment – use FEMA's Schedule of Rates. Equipment rental can also be reimbursed.</p>	<p>Use/operation of equipment – use FEMA's Schedule of Rates.</p>

36. WHAT PERCENTAGE OF THE SPONSOR'S MATCH IS SECURED (i.e., Cash-in-hand through donations already received, or funds deposited in an account; in-kind contributions such as force account labor and/or in-house equipment usage; etc.)? PLEASE INDICATE IF THERE ARE FUNDS YET TO BE RAISED AND HOW MUCH, AND DESCRIBE THE PLAN FOR FUNDRAISING. EXPLAIN ANY ALTERNATE PLANS FOR PROVIDING THE REQUIRED MATCH IF FUNDRAISING EFFORTS ARE UNSUCCESSFUL. (Up to 5 points)

- what percentage of the project match is immediately available to start the project?
 - > in-house (force account) labor
 - > use of in-house equipment
 - > funds deposited into a bank account (either sponsor funds or donated funds)
- do you have donation pledges that you haven't received yet?
- if so, how much of your match is from pledges you don't have yet?
- if a portion of your match is reliant upon upcoming fundraising efforts, what are those efforts?
- do you have an alternate plan for coming up with the match if future fundraising efforts are unsuccessful?

Donation Pledge Form
[Organization Name]
[Mission Statement]

Donor Information (please print or type)
Name _____
Billing address: _____
City, ST, Zip Code _____
Phone 1 | Phone 2 _____
Fax | Email _____

Pledge Information
I (we) pledge a total of \$ _____
I (we) plan to make this contribution in the form of cash monthly quarterly yearly
Credit card type | Exp. date _____
Credit card number _____
Authorized signature _____
Gift will be received by (company, family/foundation) _____
 form enclosed form will be forwarded

Acknowledgment Information
Please use the following name(s) in all acknowledgments: _____
 I (we) wish to have our gift remain anonymous.
Signature(s) _____ Date _____
Please make checks, contract matches, or other gift payment to: _____
[Organization Name]
[Street Address]
[City, State, Zip Code]



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37. PROVIDE A DETAILED ITEMIZATION OF EACH COST CATEGORY FROM THE BUDGET TABLE. (Up to 5 points)

Materials:

Cement, total square feet at \$/ton = \$x.00

Rebar, total feet at \$/linear ft. = \$x.00

Lumber for shelter, total square feet at \$/sq. ft. = \$x.00

Bollards, total # by \$/bollard = \$x.00

Playground equipment package price + freight = \$x.00 (Don't specify vendor or brand name; materials in excess of \$25,000 must be competitively bid)

Prefabricated double-occupancy restroom = \$x.00 (Don't specify vendor; materials in excess of \$25,000 must be competitively bid)

Labor:

2 in-house equipment operators to do ground prep and landscaping at \$/hour by # of hours = \$x.00

Contracted labor to install playground, construct shelter and install restroom = \$x.00 (Don't specify vendor; service contracts in excess of \$25,000 must be competitively bid and must follow prevailing wage)

Land Acquisition:

50 acre parcel at \$4,000/acre = \$200,000 (land acquisition must be from a willing seller and must comply with the Uniform Act; LWCF reimburses up to 50% of acquisition cost; contact GMS for assistance with Uniform Act process)

Planning/Design:

Contracted design consultant for park and playground design = \$x.00

Contracted archaeologist to conduct archaeological survey for Section 106 Review = \$x.00

Contracted environmental consultant to conduct NEPA review = \$x.00

Signage:

Entrance sign = \$x.00, including stone base, concrete apron

Playground rules signs = \$x.00, including posts and concrete

Shelter rental rules signs = \$x.00, including posts and concrete

Restroom signs = \$x.00

LWCF acknowledgment sign = \$x.00

Equipment Usage:

Use of in-house bulldozer for ground prep and landscaping at \$/hour by # of hours = \$x.00

SUPPORTING DOCUMENTATION CHECKLIST

USE THE BELOW CHECKLIST TO ENSURE THE PROJECT APPLICATION IS COMPLETE. (For information specific to each item, refer to the LWCF Application Guide)

6(F)(3) BOUNDARY MAP

LETTER OF INTENT TO LEASE/SELL/DONATE REAL PROPERTY

RESOLUTION FROM GOVERNING BODY

SCHOOL/COMMUNITY AGREEMENT (If applicable)

FINANCIAL ASSURANCE LETTER

DOCUMENTATION OF UNDERSERVED POPULATIONS (If applicable)

SIGNED LETTERS OF COMMITMENT OR INTENT TO DONATE

PROOF OF PUBLIC INVOLVEMENT

PROOF OF LAND OWNERSHIP OR LEASEHOLDER/EASEMENT RIGHTS

COPY OF RELEVANT PORTION OF COMPREHENSIVE OR MASTER PLAN

CERTIFICATION OF RESPONSIBLE PERSON

A RESPONSIBLE OFFICIAL FROM THE SPONSORING AGENCY MUST SIGN AND DATE THE APPLICATION. APPLICATIONS WITHOUT SIGNATURE WILL NOT BE SCORED.

"I hereby certify that the information contained in this application packet is true and correct to the best of my knowledge. I understand that the application will be rated solely on the information provided on the application and in the enclosed supporting documentation. The submission of incorrect information and the lack of required documentation can result in this application being withdrawn from consideration for funding."

SIGNATURE

TITLE

PRINTED NAME

DATE



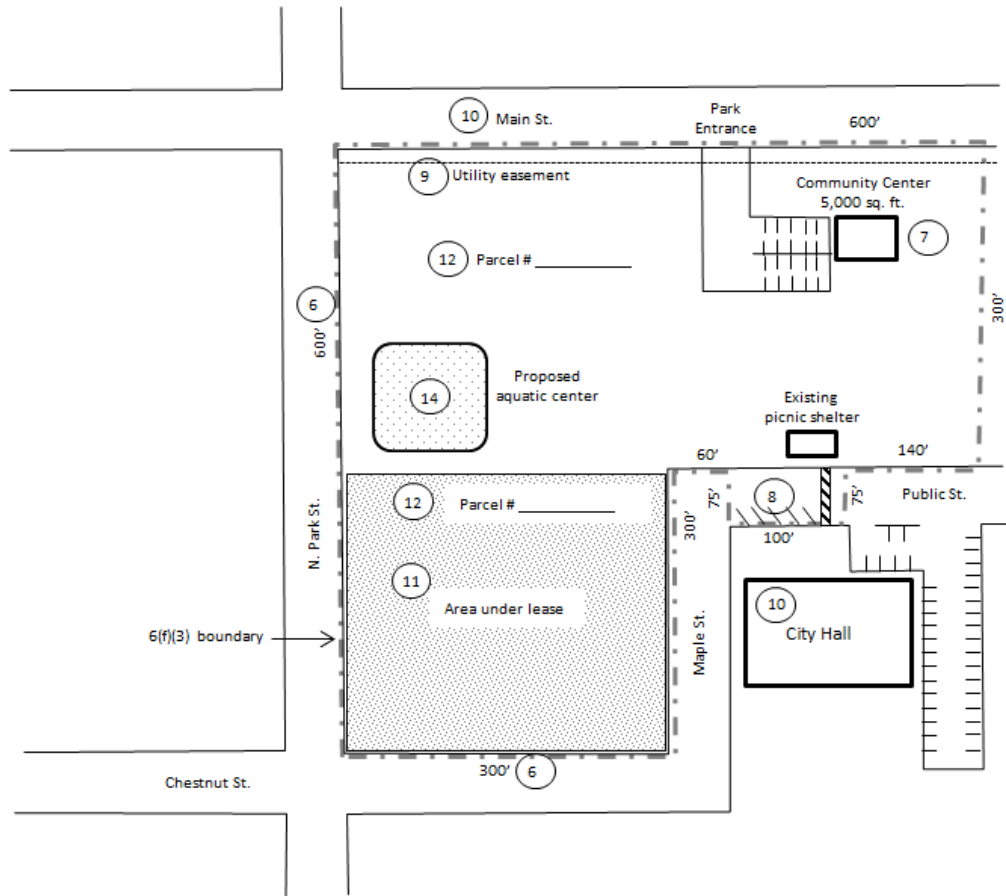
MISSOURI
STATE PARKS

Missouri State Parks – a division of the Missouri Department of Natural Resources

1. Title the map as "Section 6(f)(3) Boundary Map."
2. Include the name of the park, site or project.
3. Include a north arrow.
4. Provide a signature and date on the map by the individual authorized in the resolution.
5. Include the date of map preparation.
6. Clearly indicate dimensions of the project area with measurements in feet on each side to effectively illustrate the area that will be under Section 6(f)(3) protection. The map needs to indicate entrance/access point(s).
7. If applicable, identify any pre-existing uses (buildings/non-outdoor recreation facilities) that do not support outdoor recreation and that should be excluded from 6(f) protection. Include the square footage of the non-supporting facility or area footprint. Subtract this square footage from the total square feet of the area to be protected under 6(f).
8. If applicable, include any area or resource upon which the project is dependent, even if the area/resource was not included in the project scope. An example of this would be an existing parking lot that provides the sole access to a picnic area that is being developed with a LWCF grant. The parking lot would need to be included in the 6(f) boundary and its footprint added to the total square footage.
9. If applicable, indicate any outstanding rights and interest in the area, including easements, deed/lease restrictions, reversionary interests, rights-of-way, utility corridors, etc.
10. Indicate adjacent street names, bodies of water and any other features that could be used as identifying landmarks.
11. If applicable, indicate any areas under lease with term of at least 25 years remaining on the lease.
12. Indicate assessor's parcel number(s).
13. Provide the latitude and longitude of the project entrance.
14. Indicate the location of the development/renovation project in relation to existing facilities, if applicable.
15. Convert the total square footage to acreage and indicate total acreage within the 6(f)(3) boundary. The acreage identified on the boundary map must be consistent with the acreage identified in question 12 on the application form.

1 Section 6(f)(3) Boundary Map

2 Memorial Park



4 _____
Signature & date of authorized individual

5 _____
Date of map preparation

13 _____
Latitude & longitude of park entrance

15 _____
6(f)(3) boundary acreage

WEST EDGEWOOD NATURE AREA

Frog Hollow Greenway Pedestrian/Bicycle Bridge
 Section 6(f)(3) Boundary Map
 27 Acres

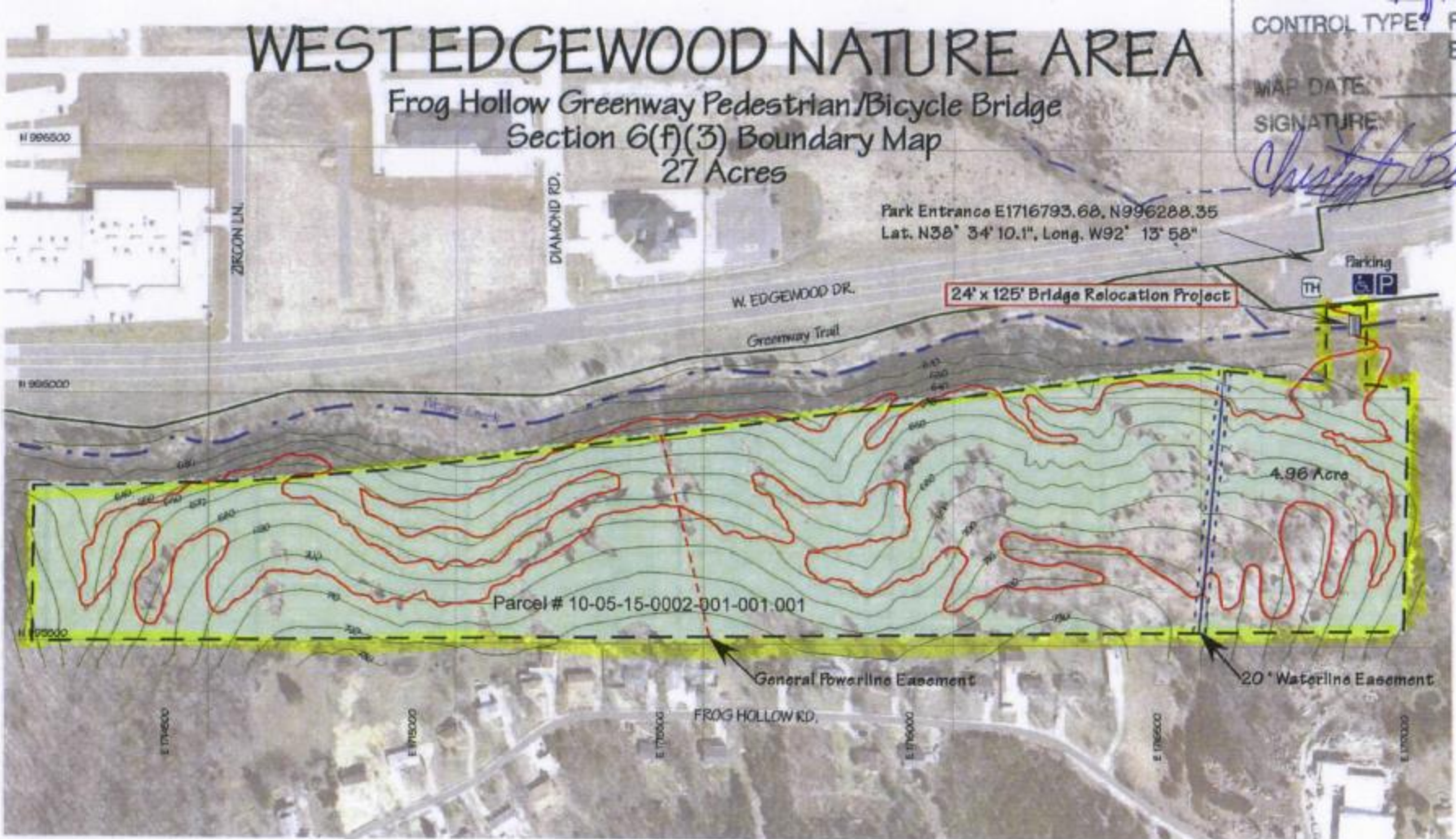
CONTROL TYPE? F
E

MAP DATE

SIGNATURE

Christy B...

Park Entrance E1716793.60, N996288.35
 Lat. N38° 34' 10.1", Long. W92° 13' 58"



Parcel # 10-05-15-0002-001-001.001

24' x 125' Bridge Relocation Project

4.96 Acre

General Powerline Easement

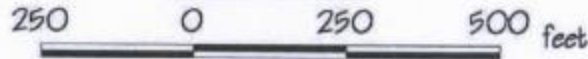
20' Waterline Easement

Mark M. Lee

Signature of Individual
 Authorized in Resolution

12/24/13
 Date

Scale | : 3300



LEGEND

- ADA Parking
- Restrooms
- Trailhead
- Mountain Bike Trail (2.98 miles)
- Park Boundary



Jefferson City Dept. of Parks, Recreation & Forestry
 427 Monroe St. Jefferson City, MO 65101
 Phone (573) 634-6482

Revised December 24, 2013

Date of Map Preparation

27 Acres

Section 6(f)(3) Boundary Acreage

N 30° 34' 10.1", W 92° 13' 58"

Latitude/Longitude





TOTAL ACREAGE:
+/- 6.1 ACRES

PROPOSED TRAIL

LWCF BOUNDARY

PROPOSED DEVELOPMENT AREA

ACCESS VIA LANSING AVE. ROAD R.O.W.

L & WCF Sec. 6(f)(3)
Boundary Map
PROJECT #: 04-01596
PROJECT NAME: Woodridge Park
CONTROL TYPE? Fee Title Lease
Easement
DATE: 7-17-2013
SIGNATURE: [Signature]

**SECTION 6 (f) (3) BOUNDARY MAP
LWCF BOUNDARY MAP FOR WOODRIDGE PARK
COLUMBI, MO PARKS AND RECREATION 4-15-13**



PARCEL ID #: 17-104-00-00-005.00 01
SIGNED: [Signature]
DATE: 4-19-13

LONGITUDE: 38° 57' 21.7" LATITUDE: 92° 17' 4.5"

DIVISION OF STATE PARK USE ONLY

- THE APPLICANT HAS NEVER RECEIVED A LWCF GRANT (5 points)
- THE APPLICANT HAS NOT RECEIVED A LWCF GRANT WITHIN THE LAST 20 YEARS (3 points)
- THE APPLICANT HAS NOT RECEIVED A LWCF GRANT WITHIN THE LAST 10 YEARS (2 points)
- THE APPLICANT DOES NOT CURRENTLY HAVE AN ACTIVE LWCF GRANT (3 points)
- THE APPLICANT HAS NOT WITHDRAWN A LWCF PROJECT AND DE-OBLIGATED FUNDS (2 points)
- THE APPLICANT HAS NEVER HAD A CONVERSION OF LANDS PROTECTED UNDER SECTION 6(F)(3) OF THE LWCF ACT (5 points)
- THE APPLICATION IS WELL-PREPARED, WITH DETAILED ANSWERS AND NO REQUIRED DOCUMENTATION MISSING (5 points)
- THE APPLICATION HAS A FEW MINOR ITEMS INCOMPLETE OR LACKING IN DETAIL (3 points)
- THE APPLICATION HAS MAJOR ITEMS INCOMPLETE AND IS MISSING REQUIRED DOCUMENTATION (Ineligible for scoring)



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